HOW TO: Purchase an Annual Fishing License on Go Wild

STEP 1: Log in to your existing Go Wild account

Visit the website gowild.wi.gov. Click on the Get Started button.



 Access or Create your Account - Search for your existing customer record using one of the four options shown below. Or, if you have never done business with the Wisconsin DNR before and need to create a new DNR customer number, click Create New Account.



New to the Wisconsin DNR? If you've never done business with the DNR before, you'll need to create an account. This will generate your DNR customer ID number, which will appear above your name when you go to your homepage.

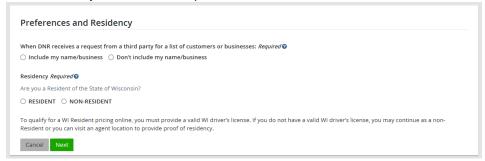
Create New Account

• **Welcome Back!** Your account has been found. Enter your <u>driver license</u> (optional). If you do not wish to enter your driver license, leave the DL state and DL number blank. Select Next when finished.

OR



Preferences and Residency. Answer both questions and select Next.

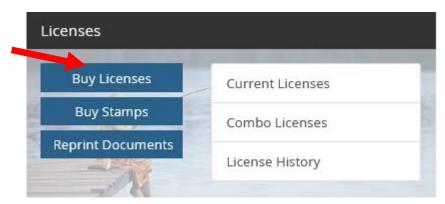


• Review Summary. Check your personal information (address, phone, email, etc) for accuracy. If changes need to be made, select the select the



STEP 2: Select your license

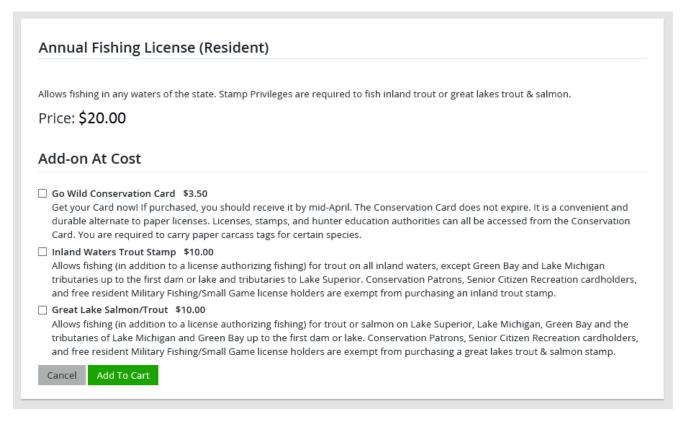
• Customer Homepage. Locate the Licenses section and select Buy Licenses



• **Product Catalog.** Select the <u>Fish</u> tab, and then select the <u>Annual Fishing License</u> from the Product List.



 Add-on options. Select any stamps or other add-on products you would like with your fishing license by selecting the check boxes. Select Add to cart when done.

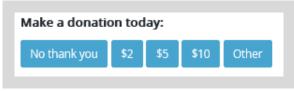


STEP 3: Make payment and print your receipt/license

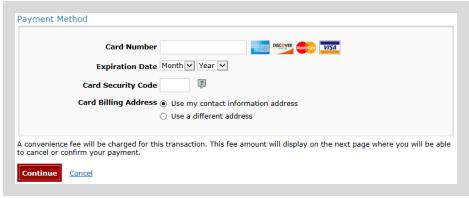
• **Shopping Cart.** Confirm your purchase is correct. Select your Payment Type (Credit Card or Checking Account) and select Checkout. Or select Keep Shopping if you need to purchase more.



• **Donations:** Make a donation to ther Cherish Wisconsin Fund. You may select one of the predetermined amounts or select Other to enter in a specific amount.



- Make Payment. Check the screen for reminders and confirm the total. A convenience fee of 1.75% will be added to your total when a credit card is used. Select Make Payment when ready.
- **Payment Processing.** Scroll to the bottom and enter your credit card (or checking account) information. Select the red <u>Continue</u> button when finished.



- Review Payment. The last step before the license purchase is final. Confirm your payment details, payment method, Billing address, and contact info on the screen. Select when finished.
- **Confirmation.** Your purchase is final, but you are not done yet! Copy down the confirmation number or print the screen. Then select the red <u>Continue</u> button to return to GoWild and print your license documents.



• **Printing your license.** Now back in the Go Wild site, scroll down all the way to the bottom and select the Receipt and License Documents button and open the documents for printing.

